The Robotics Society-Student Chapter-
Activity for Learning and Enriching (TRS-SCALE)
Call for Proposal (Phase-I) 2024

The Robotics Society (TRS), India encourages the **TRS Student Chapters (TRS-SC)** to submit proposals for conducting robotics activity/ workshops that focus on hands-on or novel application domains of robotics for learning and enriching the skills of students. TRS-SC faculty advisors are encouraged to submit/ apply for financial support for conducting the activity in the TRS-SC.

The general guidelines for financial support are available at https://rs-india.org/financial-support-for-student-chapters/.

The steps to be followed by TRS and TRS-SC are given below, along with important dates:

Steps		Important Dates
1	Call for Proposals from TRS-SC is announced by TRS	February 1-7, 2024
2	TRS-SC Fills up the Proposal (Annexure I) and submits to TRS	February 28, 2024
3	TRS shortlists and announces the accepted proposals	March 15, 2024
4	TRS shall pay advance amount (if requested) to TRS-SC	April 15, 2024
5	TRS-SC to conduct the proposed activity	April 1 - August 31, 2024
6	TRS-SC to settle the financial accounts and submit a two-page completion report	September 30, 2024

The following are some of the generic guidelines that have to be followed by TRS-SC:

Producing a Call for Participation (CFP)

Organizers are responsible for publicity of the activity such as distributing the CFP to relevant newsgroups and mailing lists, and especially to potential audiences from the robotics community. Organizers are encouraged to maintain their own web site with updated information about the activity/ workshop.

Selecting participants

Workshop attendance is by invitation of the organizers. Selection of attendees will be made by the organizers on the basis of submissions. Workshop organizers should not charge any fee from the TRS-SC members.

Fund Transfer to Institute Account

Organizer will have to provide the account details of the Institute for transfer of fund by TRS. Proposal should indicate requirement of advance fund.

Utilization Certificate

An audited financial report including utilization certificate is to be submitted after completion of the activity/ workshop.

Proposal Submission

Please submit your activity/ workshop proposals (**Annexure I**) to the Secretary, The Robotics Society (TRS) through an Email to ekta@iitrpr.ac.in (marking a copy to info@rs-india.org) with a covering letter addressed to the Secretary, TRS, India as per the **Important Dates** above**.**

For More Information

Inquiries concerning submissions and suggestions for the workshop program may be directed to nkakoty@tezu.ernet.in or rg_chittawadigi@blr.amrita.edu.

TRS reserves the right to drop any SC activity proposal if the organizers miss to provide any information or if there is insufficient participation. Workshops are not to be used as a vehicle for marketing products. A reduced workshop registration fee should be offered to the student members of other TRS-SCs. Workshops will be non-profit making events.

If an advance is taken and if the settling of account is not done as per the norms, the SC maybe debarred from further proposals and necessary punitive actions may be taken on it.